



GOVERNMENT OF MALAWI
Ministry of Transport and Public Works

REQUEST FOR PROPOSALS

**Consultancy Services for the Preparation of Designs, Tender Documents and Works Supervision
for the Demolition and Reconstruction of the Railway Training Centre in Limbe**

Procurement Ref No. MoTPW/DRS/CS/2024-25/01

Date of Issue: 13th January, 2025

1. The Ministry of Transport and Public Works through the Department of Railways has budgeted for Funds to be used towards the procurement of the above-mentioned services.
2. The Ministry now invites proposals from eligible and reputable consultants to provide the services referred above. More details on the services required are provided in the Request for Proposal (RFP) documents.
3. Bidding will be conducted in accordance with the Open Tendering Procedures contained in the Malawi Public Procurement and Disposal of Assets Act, (2017) and Regulations of the Government of the Republic of Malawi and is open to all bidders from eligible source countries.
4. Interested eligible bidders may obtain further information or inspect the bidding documents at the address given below during working hours from **08:00 to 12:00 hrs; 13:00 to 16:00 hours local time (Monday to Friday except on National Public Holidays and Weekends)**.
5. A complete set of Bidding Documents in English may be obtained from the Procurement Office Room No 41 by interested bidders to the address below upon payment of a non-refundable fee of **MK 10,000.00**. The method of payment will be **cash** at the Ministry of Transport and Public Works, Ground Floor, Cash Office, Room 23. The soft copy document will be sent by email or collected from our offices. No liability will be accepted for loss or late delivery.
6. There shall be a mandatory pre-bid and site visit on Friday, 31st January, **2025 at the Railway Training Centre site behind Limbe Railway Station, Blantyre from 9am.**

7. Proposals shall be submitted in two sealed envelopes (marked Technical and Financial Proposals) enclosed in one outer envelope (marked with the description of the procurement activity and its procurement reference number) and be deposited in the Tender Box at the reception area, ground floor at Ministry of Transport and Public Works at or before **10:00 hours CAT on Thursday, 13th February, 2025.**
8. Proposals will be opened in the presence of the bidders' representatives who choose to attend at the address below on **Friday, 13th February, 2025 at 10:00 hours CAT.**
9. The addresses referred to the above are;
 - a. For the Inspection and collection of Bids:
Ministry of Transport and Public Works
Capital Hill Circle
Procurement and Disposal Unit
First Floor, Room No.41
Private Bag 322, Lilongwe 3, Malawi.
Attention: Principal Procurement Officer
Email: : mulimalitty@gmail.com cc nkhawanawo@gmail.com
chigomezgo.munyenyembe@transport.gov.mw
 - b. For bid submission:
The Chairperson
The Internal Procurement and Disposal Committee (IPDC)
Ministry of Transport and Public Works
Capital Hill Circle
Private Bag 322, Lilongwe 3, Malawi
Ground Floor, Tender Box placed near the reception
 - c. For bid opening
Ministry of Transport and Public Works,
Headquarters Conference Room, Capital Hill, First Floor,
Lilongwe, Malawi

Signed

The Chairperson
Internal Procurement and Disposal of Assets Committee
MINISTRY OF TRANSPORT AND PUBLIC WORKS